



# CHILD & FAMILY CENTER

## EDUCATION CENTER RENTAL

### Space highlights

- 4,500 square foot multi-purpose facility (including bathrooms and kitchen)
- 3,000 square foot open area
- Accommodates:
  - 150 people banquet style seating
  - 130 people banquet seating when set up with podium and presentation space
  - 190 theatre style
- Area can be divided into three (3) rooms for multi-purpose events
- Audio visual system with large projector screen in main area
- Included in fees:
  - Set up of tables and chairs
  - Podium
  - Cleaning fee
  - Free parking

Make a reservation or view the current rates at: <https://www.childfamilycenter.org/rent-our-education-center/>

RATES	For Profit/Commercial Business Use Rate		Non-Profit/School Use Discount Rate	
<b>Weekday Rates (Monday – Friday)<sup>i</sup></b>	<b>Up to 100 Attendees</b>	<b>101-215 Attendees</b>	<b>Up to 100 Attendees</b>	<b>101-215 Attendees</b>
Half Day (between 2 and 4 hours) <sup>ii</sup>	\$325	\$425	\$265	\$380
Full Day (between 4 and 8 hours)	\$550	\$700	\$425	\$575
More than 8 hours	Reviewed on a case-by-case basis; extra fees apply based on event.			
<b>Weekend Rates (Saturday – Sunday)<sup>i</sup></b>	<b>Up to 100 Attendees</b>	<b>101-215 Attendees</b>	<b>Up to 100 Attendees</b>	<b>101-215 Attendees</b>
Half Day (4 hours) <sup>iii</sup>	\$650	\$750	\$520	\$635
Full Day (between 4 and 8 hours)	\$1,100	\$1,400	\$850	\$1000
More than 8 hours	Reviewed on a case-by-case basis; extra fees apply based on event.			
<b>Additional Needs (per reservation)</b>				
Kitchen Access (includes cutlery, fridge, dish washer, sink)	\$50			
Meeting Technology and Support (includes audio, speakers, projector, extension cords)	\$50			
Tableware/Linens	Costs vary. Current pricing will be verified and reviewed with lessee.			

- Rental Application and deposit fee of 30% of the total rental fee due two (2) weeks prior to the reservation date.
- Liability Insurance may be required, inquire within.
- Alcohol not permitted to be served during weekdays.

<sup>i</sup> Holidays are not available for rental

<sup>ii</sup> 2 hour rental minimum on weekdays (Monday – Friday)

<sup>iii</sup> 4 hour rental minimum on weekends (Saturday – Sunday)