Rent the Education Center
at Child & Family Center

Space Highlights

- 4,500 square foot multi-purpose facility (including bathrooms and kitchen)
- 3,000 square foot open area
- Accommodates:
  - Up to 120 people with classroom-style seating, depending on setup
  - Up to 130 people with banquet-style seating, including a podium and presentation space
  - Up to 190 people with theatre-style seating
- Area can be divided into three (3) rooms for multi-purpose events
- Audio-visual system with a large projector screen in the main area
- Included in fees:
  - Set up and take down of tables and chairs
  - Podium
  - Cleaning fee
  - Free parking

Scan to make a reservation or visit childfamilycenter.org/rent-our-education-center

Rates	For Profit/Commercial Business		Non-Profit/School	
Duration	Up to 100 Attendees	101-190 Attendees	Up to 100 Attendees	101-190 Attendees
Weekday Rates (Mon – Fri) – *2 hour minimum*				
Half Day *2–4 hours*	$325	$425	$265	$380
Full Day *4–8 hours*	$550	$700	$425	$575
More than 8 hours	Reviewed on a case-by-case basis*			
Weekend Rates (Sat – Sun) – *4 hour minimum*				
Half Day *4 hours*	$650	$750	$520	$635
Full Day *4–8 hours*	$1,100	$1,400	$850	$1,000
More than 8 hours	Reviewed on a case-by-case basis*			

Kitchen Access $50
Includes cutlery, fridge, dish washer, sink

Meeting Technology and Support $50
Includes audio, speakers, projector, extension cords

Tableware/Linens
Costs vary. Current pricing will be verified and reviewed with lessee.

- Rental Application and deposit fee of 30% of the total rental fee due two (2) weeks prior to the reservation date.
- Alcohol may only be served at events beginning at 7:00 p.m. or later Monday through Thursday, and at 5:00 p.m. or later on Friday.
- Liability Insurance may be required; inquire within.
- Holidays are not available for rental.

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